

San Diego County Sex Offender Management Council

The role of the coordinator is:

- To facilitate monthly Sex Offender Management Council meeting and provide leadership, technical support and assistance to Council members and committees.
- To collect and record the following: meeting minutes from monthly Council and subcommittee meetings, as well as outreach and education efforts.
- To prepare and disseminate Council minutes and other pertinent information related to sex offender management and the Council's mission, goals and deliverables to the Council and other identified stakeholders.
- To act as a liaison between SOMC and local or Federal Grant funding by providing updates and project logs on the Council's activities and progress toward stated goals.
- Update the SOMC web site with pertinent announcements and deliverables.